

ADVANCED PROJECT MANAGEMENT

Delivering projects on time, on budget, with desired scope is no small order. Statistically speaking, the odds are not in our favor. Yet the margin for error has all but disappeared in most organizations. We have to deliver.

The Institute's **Advanced Project Management Workshop** is a combination of nuts-and-bolts theory and practical lessons learned, all packaged in a fast-paced, highly interactive session to get your organization on track to consistently delivering successful projects.

What You'll Learn

- Analyze which projects should be selected over others, helping to ensure the right projects are worked on.
- Describe the importance of identifying & analyzing stakeholders to manage expectations.
- Identify the standard practices for project cost management, including earned value analysis.
- Describe the practices to build quality management into projects.
- Identify the key practices involved in project procurement management.
- Identify the appropriate conflict handling style for the situation to better manage project conflict.
- Describe methods to improve accountability and influence skills among project team members.
- Apply negotiating skills to typical project situations.

Why the Institute?

- **Experience.** Our facilitators are not just great teachers—they are PMP® certified with real world experience.
- **Practical.** Our workshops deliver practical value you can use right away.
- **Concise.** No need for taking your leaders away from their work for a week. Our 2 days are packed with hands-on, interactive insights, allowing us to get maximum value from the short time together.
- **Standards.** Our workshops are based on the Project Management Institute's Project Management Body of Knowledge (PMBOK® Guide), and qualify for 14 contact hours for PMP certification (or PDUs if you're already certified).
- **Fun.** That's right! Participants tell us they had fun while learning!

Who Should Attend

Project managers, project leads, business analysts, team leaders, project team members, and those aspiring to get their PMP certification.

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“The workshop was a great success! You very effectively gave an overview of the project management process and customized it to our internal processes. Everyone left with practical applications they could use immediately in their various roles.”

COURSE OUTLINE

Project Selection Methods

- Project lifecycle vs. Product lifecycle
- Benefit measurements methods, such as Weighted Scoring Model, Benefit Cost Ratio (BCR), and Cash Flow Analysis Techniques.
- Hands-on exercises to develop skills with each technique

Stakeholder Analysis

- The importance of thoroughly identifying stakeholders
- Approaches to analyzing stakeholders in order to better manage their expectations.
- Dealing with stakeholders who are obstacles

Cost Management

- Techniques to estimate project costs.
- Best practices for project cost budgeting
- Earned value management principles and formulas
- Hands-on exercises to develop skills with earned value principles.

Quality Management

- The importance of prevention over inspection and other key quality lessons.
- Influential voices in quality management
- How to plan quality into projects
- Quality assurance and quality control.

Procurement Management

- Best practices for project procurement management
- Applying those practices in your organization
- Contract types and concepts

Managing Conflict

- Sources of conflict on projects
- Conflict handling modes & techniques

Accountability & Influence

- Techniques to improve accountability and influence on teams

Negotiating Skills

- Stages of negotiating
- Hands-on negotiating exercise

Course Duration

Workshop is 2 days of hands-on, interactive discussion

“PMI”, “PMP”, “PROJECT MANAGEMENT PROFESSIONAL”, “CAPM”, AND “PMBOK” ARE REGISTERED MARKS OF THE PROJECT MANAGEMENT INSTITUTE, INC.